

# 2020 ANNUAL REPORT



Animal Kingdom,  
Disney World



Two Harbors, MN



Crosslake, MN



Animal Kingdom,  
Disney World



Two Harbors, MN



Animal Kingdom,  
Disney World

I REALLY LIKE TO TAKE PICTURES OF NATURE AND ANIMALS. WHEN I TAKE A PICTURE OF SOMETHING IN NATURE, IT'S SOMETHING THAT WON'T EVER HAPPEN AGAIN. YOU CAN REPEAT POSES ALL THE TIME WHEN YOU TAKE PICTURES OF PEOPLE, BUT THERE ARE THINGS IN NATURE THAT WILL ONLY HAPPEN ONCE. YOU HAVE A UNIQUE PICTURE THAT NO ONE ELSE WILL BE ABLE TO TAKE.

~ KINZIE WEINHANDL

# ANNUAL CONGREGATIONAL MEETING

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**January 31, 2021, 10 AM**  
**Peace Lutheran Church**  
**2021 Annual Meeting held via Zoom.com**

3695 County Road 101 N. Plymouth, MN 55446-2907  
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www.peaceofplymouth.org | peace@peaceofplymouth.org

## **AGENDA**

1. Devotions
2. Approval of Minutes from 2020 Annual Meeting
3. Pastor's Report
4. Election of the 2021 Congregational Council Members
5. Election of the 2021 Nominating Committee
6. Election of the Synod Assembly Delegates
7. Treasurer's Report
8. Presentation of the 2021 Budget
9. Closing Prayer and Adjournment

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# Congregational Annual Meeting Minutes

## January 26, 2020

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### Agenda

- Call to order 10:15 a.m. It was determined we had a quorum.
- Devotions: Pastor Kjell
- Approval of Minutes from 2019 Annual Meeting on January 27, 2019. Moved, seconded, and approved by voice vote to accept the minutes as presented.
- President Dave Swanson thanked all of the members in the congregation, reflecting on his time on Council and as President. Recognized Dave Forsberg for helping maintain the church. Recognized Lance Novak for his work as Treasurer. Recognized Jason Tofteland for taking up the position. Recognized the Vision Team for their work. Discussed possible changes to the by-laws in regard to the number of Council Members.
- Pastor's Report: Thanked Dave, Lance, and Angela for their time as council members. Thanked and recognized the property team for all their work. Talked about the changes that are happening at Peace in response to the changing world. Discussed the work of the Vision Team.
- Election of the 2020 Congregational Council Members.

The nominating committee, presented the following slate of candidates:

Angela Birnbaum, President  
Anne Stern, Vice President  
Michael Sorenson, Secretary  
Jason Tofteland, Treasurer

Erin Jopke, Member-at-Large  
Janelle Leppa, Member-at-Large  
Dan Anderson, Member-at-Large

No additional nominations were made from the floor. A motion was made and seconded to accept the nominations submitted, the motion was approved by voice vote.

- Election of the 2020 Nominating Committee made from the floor as follows: Lisa Lukis, Randy Berg, and Matt Peterson. It was moved and seconded to approve the slate of nominees and the motion was approved by voice vote. Two council members will also be selected for this committee.
- Election of the Synod Assembly Delegates (April 24 - 25) Nominees for two; David Kleppe, Chris Bacon, CYF will choose a youth representative.
- Treasurer's Report: Lance Novak thanked Jason for taking over. Discussed the highlights of the 2019 budget, and reviewed and summarized the 2020 budget. \$18,578 surplus. 2020 budget: \$14,100 deficit. Include unfilled staffing position that continues from 2019. Discussed the mortgage and the concerns the interest creates for the budget. Presentation of the 2020 Budget. Motion was made and seconded to accept the Treasurer's report and the 2020 budget as submitted. The motion was approved by voice vote.
- Closing Prayer
- Adjournment 10:49 a.m.

**Respectfully submitted,**

*Michael Sorenson,*

**Council Secretary**

# Pastor Report | 2020

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*May the God of hope fill you with all joy and peace as you trust in God, so that you may overflow with hope through the power of the Holy Spirit. - Romans 15:13*

"You don't know, what you don't know." Many of us would have agreed that this is a true statement a year ago, but after 2020 and the beginning of 2021 there are whole new ways that this rings true. "Global Pandemic" was a term that would have led us to think about a movie or fiction novel. "Racial Justice" might have drawn a picture of Martin Luther King Jr's "I have a Dream" speech. Talk of "unrest in a national capital" wouldn't have even led us to think about Washington D.C. We are living in stressful times.

Grief and loss are often associated with death, the ending of a relationship or job, and natural disasters. In many ways what we are experiencing is ambiguous loss. The child still graduates but most of the traditions that go with graduation are missed. Thanksgiving still happens but we don't get all the smells of mom's house. We are grieving the sense that we know what tomorrow will be like.

All of this loss wears on us. How do you know when you are struggling? I invite you to reflect and answer this question for yourself. In recent conversations I have had with people they have answered: "I get judgmental, saying, 'I'm working harder than others,' I snack, I get tired, I get crabby, I don't engage, I over function and try to control, and I'm resentful." Do any of these resonate with you?

In Jesus' life on earth it seems like he was usually doing one of three things: teaching and talking about scripture, eating with people, or off by himself in prayer and reflection. Jesus' example shows us the need for reflection, to process our emotions and be open to God's movement in our lives and world. Our culture doesn't have a good emotional vocabulary. In our culture it is okay for men to get angry and women to cry, but both of those are secondary emotions. What are the primary emotions below the surface?

The life of faith is an emotional, spiritual and physical journey. 2021 will likely be a year that requires us to tend all three. It will be a year for tending to the many "don't knows" that exist in our lives, congregation, nation and world. It will be a year for clinging to the love of Jesus and being moved by Jesus toward love for our neighbor. Amen

# Pastor Report | 2020 (cont.)

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**Music Ministries**—A huge thank you to Stef Fiser Kleven for her creativity, dedication and devotion. It has been fun and challenging to prepare and adapt worship to the online format with her. Thank you to Anne Phillips for her flexibility and technical skill. Sunday mornings she was often coaching Iris and I as we continued musical preparations. Thank you also to Nancy Peterson and the bells groups, as well as the multitudes helping to lead worship through reading, singing, ringing, playing, organizing, and sharing the peace.

**Technology Ministries**—A huge thank you to the dedicated group that makes the streaming of worship possible and works to improve the quality. Scott Rusten, who had figured out how we could stream worship, Bob Samuelson, who configured our sound system and along with Jason Tofteland, orchestrated the technological aspects during streaming. As the year progressed, Roger and Angela Birnbaum, and Steve Johnson were added to the team doing behind-the-scenes digital work. Thank you!

**Connection with Shut-ins** - Since before COVID, Peace has had a dedicated team that connects monthly with Peace Lutheran members who have limited ability to get out of their homes. A huge thank you to those callers: Jan Yarger, Diane Johnson, Lana Ferris, Grace Tauring. In addition to calls, cards are being sent out to those same folks on a regular basis and we thank Jeanette Colligan for providing that Ministry.

**Every Member Calls** - Since COVID, we instituted "every member calls" as a way to connect with Peace members to ensure everyone was OK and find out if anything was needed and how they might be helped. We have also used these calls as a way of having conversations with members about Peace and what the church is doing well and what might be improved upon, especially in these unusual times. Thanks go out to all of our callers who have dedicated much time in making these calls. Our callers have been: Joni Sutton, Grace Tauring, Judy Lubben, Matt Peterson, Jean Swanson, Peter and Janelle Leppa, Val Sorenson, Annie Bonow, Melissa Weinhandl, Michael Sorenson, Inger Trooien, Kate Tofteland and Jen Stoffel. Thank you to all of you!

**Grief Support** - For a number of years, in memory of her husband Bruce, Valerie Sorenson and family have given books to people from Peace that have experienced the death of a loved one. Thank you to the Sorenson family and to Lisa Lukis for sending out those booklets.

**In Christ's Peace,**



**Pastor Kjell Ferris**

# Statistics | 2020 Report

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1. Baptized Membership at end of 2019:	300
2. Baptized Members received during 2020:	
A. By Baptism: children (15 years and younger)	2
B. By Baptism: adults (16 years and older)	0
C. By affirmation of faith	0
D. By transfer	0
E. From other sources and statistical adjustment	0
F. Total members received this year	+ 2
3. Baptized Members removed during 2020:	
A. By death	8
B. By transfer	10
C. For other reasons and statistical adjustment	0
D. Total members removed this year	-18
4. Baptized Membership, end of 2020:	284
5. Total confirmed membership, end of 2020:	182
6. Number of baptized youth who were confirmed in 2020:	0
7. Average weekly worship attendance in 2020:	82
8. Total number of people (including children) actively participating in the life of the congregation in 2020:	284

# President's Report | 2020

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The year 2020 was a highly unusual time for everyone. Due to the pandemic we found ourselves in an ever changing situation, requiring enormous flexibility and fast-paced change.

Council began the year by welcoming Dan Anderson and Jason Tofteland as new members and bidding farewell to Lance Novak and Angela Akhigbe. Angela Birnbaum, Anne Stern, Michael Sorenson, Janelle Leppa, and Erin Jopke continued on for this past year. I would like to thank my fellow council members for their insight and serving in such an unusual year. Your dedication and caring were evident and appreciated.

Events in March made it necessary to adapt our way of life as a congregation. As the world and how we needed to operate seemed to change overnight we began online streaming of our services. We started with basic equipment with the talent of Scott Rusten and Bob Samuelson for video and sound. Members, staff, and Pastor Kjell provided the creativity for delivering services in an atmosphere where the rules were continually changing. Thanks to our observant members and Pastor we secured a grant to obtain upgraded streaming technology.

As in-person services were on hold, other normal church functions had to change including the canceling of summer programs and Day Camp. Thanks to the creativity of our members and committees we were able to create new activities including the Easter Garden project and Advent-in-a-Box to help fill these voids. Other ways of communicating were instituted such as every member calls. Thanks to all our members and the VISION Team who made calls, for their time and conversational skills. To continue to learn the needs of the congregation during a time of uncertainty we held a listening session in January 2021 to engage members in conversation to assess needs going forward into this next year. Thank you to all who attended and shared.

Although we are operating in a very different way from how we did a year ago, we are moving forward. This past year will undoubtedly be a year that everyone will remember. Although it was difficult to operate on a lot of levels it did present us with opportunities to create new mechanisms of sharing our message, some that will be useful going forward. I am honored to serve as council President and work with my fellow council members to support the church and our Pastor.

**Peace,**

*Angela Birnbaum*

**Council President**



# Nominating Committee Report | 2020

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**The Nominating Committee is pleased to present the following slate of candidates. All current seven council members have agreed to serve on the 2021 Peace Lutheran Church Council.**

- Angela Birnbaum, President (returning)
- Anne Stern, Vice President (returning)
- Michael Sorenson, Secretary (returning)
- Jason Tofteland, Treasurer (returning)
- Erin Jopke, Member-at-Large (returning)
- Janelle Leppa, Member-at-Large (returning)
- Dan Anderson, Member-at-Large (returning)

**Election of the 2020 Nominating Committee (3). Two additional committee members will be appointed from the 2020 Council.**

## **Election of the Synod Assembly Delegates (2):**

The Minneapolis Area Synod Assembly will be April 23 & 24 online.



# Minister of Music Report | 2020

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When I started working as a church musician almost fifteen years ago, I certainly never expected to be leading virtual worship services and producing virtual choir videos - but, wouldn't you know it, that's exactly what God expected of me for the year 2020.

It sure was interesting, to say the least, changing from the usual in-person worship to virtual services in mid-March. Holy Week 2020 was completely 'online,' and only possible due to the help of Scott Rusten, who had figured out how we could stream worship before COVID-19 even existed, and Bob Samuelson, who configured our sound system so that we could use Zoom in our broadcasts. As the year progressed, we added Jason Tofteland, Roger and Angela Birnbaum, and Steve Johnson to the team of people doing the behind-the-scenes digital work of streaming worship. We are all indebted to them for their time and efforts; without these volunteers we would not have been able to worship together weekly, or have our outdoor services in late summer.

I also feel such gratitude to everyone who has been willing to give our new methods a chance, as we worked out kinks and continue to tweak volume levels and other technical issues. Thank you for hanging in there with us through our blips and for faithfully tuning in each week. An even bigger thank you to everyone who has contributed to worship, either by being a lector or lead prayer on Zoom or video, by making a "Sharing of the Peace video," or by lending your voice to our virtual choral projects. Preparing in advance to lend your gifts to our virtual worship services is different than when we prepare to be in the sanctuary together; thank you for making the time and effort to contribute. What a treat it has been to see you all in your homes!

Allow me to take a moment to honor our accompanist, Anne Phillips. She has been a willing and flexible partner throughout our new virtual ministry, and I am SO blessed to work with her. Each week she arrives ready to play on piano or organ, and to roll with the hiccups or unforeseen changes that are unavoidable. Also, when I have a creative idea at the last minute, she is willing to try to bring it to fruition with me!!  
Thank you, thank you, Anne.

It has been a huge loss that our music ensembles haven't been able to meet, and I miss seeing the members regularly, our music-making, and our collective effort at rehearsals. I am grateful to those of you who have contributed to our virtual projects, including Nancy Peterson and the handbell players. A pandemic cannot stop our musical praises to God!

# Minister of Music Report | 2020 (cont.)

Similarly, through the 'magic of Zoom' I have been able to continue musical and Biblical leadership with the children of the congregation. We have kept up our weekly meetings and it is truly a highlight to be in relationship with them in this alternative way. Putting together the Christmas program was different, but still a lot of fun, and the final product should be a point of pride for these kids. I am so grateful to Melissa Weinhandl for doing all the videography work, and for her leadership of the Children, Youth and Family team during this most unique year. It was a joy to put together the "Advent-in-a-Box" projects with her and many helpers, some who have also helped as leaders and teachers in our online programming: Annie Bonow, Deb Weir, Carol Forsberg, Amanda Bickley, Holly Anderson, and Chris Bacon. (Please forgive me if I have inadvertently left someone out!)

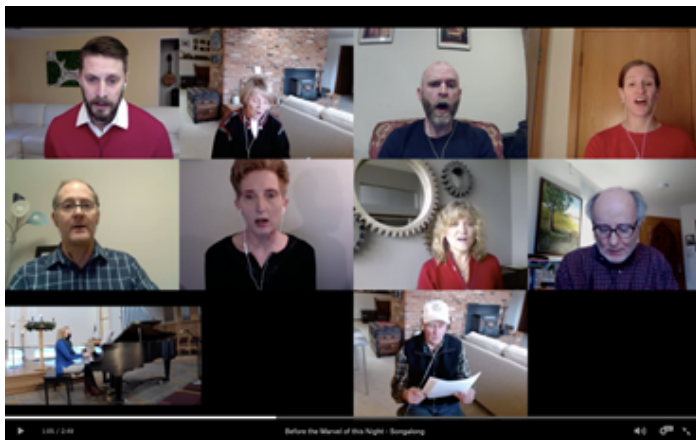
I have now been part of the Peace Lutheran community for almost five years, and I have experienced the generosity of Peace members to me and my family personally. I am so thankful, and I feel gratified and uplifted in my work as Minister of Music. Peace has been through some difficulties this year, and there will always be challenges ahead of us. I have faith that this community can withstand the strains and manage our differences of opinion in a Christ-like way.

*"Therefore, since we are surrounded by such a great cloud of witnesses, let us throw off everything that hinders and the sin that so easily entangles. And let us run with perseverance the race marked out for us, fixing our eyes on Jesus, the pioneer and perfecter of faith." ~Hebrews 12:1-2*

**Sincerely in Christ,**



**Stefanie Fiser Kleven**



*"Before the Marvel of this Night" virtual choir*



*Blessing of the Bibles, October 2020*

# Children, Youth & Family Report | 2020

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When I sit down to write my part of the annual report every year, I go back to my report from the previous year to wonder and reflect on the goals. This year did not go as planned. Our goals moving into 2020 were to continue to assess who we are as a team and to continue to grow toward building a program that will help to encourage life-long faith formation. With the entrance of a pandemic that forced us to move away from in-person programming, we moved from growth to maintenance. As it became clear that this new way of doing ministry was going to be our reality for longer than we had hoped, we began to be more curious about creativity. Something that this team has been incredibly good at is the willingness to try something new. Not only have we been able to move from maintenance to creativity, I believe that this team has been able to provide enriching programming even though we have had to do much of it online.

Our first challenge of the year was Easter and our normally larger Palm Sunday event. We made the “resurrection gardens” remotely and had a very well attended virtual gathering. We believed it to be important to continue with Sunday school for our kids and provided online education on Wednesday evenings. Unfortunately, we had to make the decision to cancel all summer events including day camp and family camp. Camp Wapo did offer a “camp-in-a-box” option. A box was purchased for every family and some of the activities were done together virtually. We were able to hold various events in person and outside through the summer. While we normally would discontinue Sunday school during the summer, we kept up with our Wednesday night programming to continue to give kids some “face time”. While we have missed some families, this has been well attended. At the start of the summer, we offered a story time on Saturday mornings. This fall, we started using a curriculum written by a local publishing house called “Spirit and Truth”. These lessons are focused on the elements of worship. Our next challenge was Christmas and being able to put together a meaningful Christmas program. Even though we were not able to be together, we had fun with the creativity that video afforded us. We also put together the “Advent-in-a-box” intended for all ages. We distributed 41 “boxes” and it was very well received.

This was a challenging year in many aspects. While none of our programming went as expected, this team was able to move through that, grow in our ability to be creative and be responsive to the needs of the community. This team has definitely been a positive part of the community at Peace and I am filled with an immense sense of gratitude for them. I am also incredibly thankful for the families and individuals who continue to show up and support our work. I am not sure what 2021 will bring. While normally I would have some defined and tangible goals going into a new year, this time I do not. The three overarching goals that will guide us in the near future are flexibility, creativity, and relationship building.

**Your sister in Christ,**

*Melissa Weinkandl*

**Committee Chair**

# VISION Team Report | 2020

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As I begin writing this summary, I think about all that has happened since the first VISION meeting in May of 2019. Our group consists of Janelle Leppa, Jen Stoffel, Kate Tofteland, Inger Trooien and Valerie Sorenson as well as Pastor Kjell. We had some additional help from Jim LaDoux from Vibrant Faith to get us started and guide us through our work.

Our goal for 2020 was as a church to discover who we are, what we have to offer and where we are going as well as decide our priorities and create a plan to live into God's preferred future for Peace Lutheran. We wanted to engage members and leaders to work with us in setting and achieving our goals.

On 2/19/20, we held small group sessions and gathered information on Peace's strengths and challenges. We had some observations and comments and started to rethink our practices and approaches as well as some experiments worth exploring. We desire to be a church that lives by faith, is known by love, and brings hope to the world. Connect, Care and Celebrate became our mission. Detail of our notes and ideas are available on the church website.

Unfortunately, the Coronavirus hit in March of 2020 which slowed down our progress and made carrying out some of our goals more difficult.

I invite all to read the Vision document on our website to see more of the detail of our work. It will be a working document with changes made when appropriate as we change or modify our vision and our mission. Please pray for our church during this difficult time in our community and our country.

**Respectfully submitted,**

*Valerie Sorenson*

**Committee Chair**

# Health Ministry Report | 2020

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When Peace hired a Faith Community Nurse (FCN) in 2013, the Health Ministry Committee was designated as the “support team” for the FCN to plan and coordinate Health Ministry events and programs. Sondra Weinzierl resigned from the FCN position in May 2019 and Peace has been unable to find someone to fill the open position since then, having only two people express interest and both withdrawing from consideration upon further inquiries about the specifics of the job. The challenge of finding a FCN is not unique to Peace. When we began our FCN search we were aware that Messiah Methodist church just down the road in Plymouth had been searching for a FCN for over a year. At this point we think it is a realistic conclusion that we will not be able to hire a FCN any time in the near future in part due to the pandemic and lack of available qualified applicants.

In order to address some of the congregational care needs that are currently going unmet, we would like to recommend that Peace formally suspend the search for a FCN and place the Health Ministry Committee on hiatus. Our hope is that this would give Pastor Kjell and the council the opportunity and budget to explore other options for providing pastoral/congregational care without the “health ministry” component.

We pray that there will be a day in the future when Peace can again hire a Faith Community Nurse to provide Health Ministry to our congregation, but under the current circumstances, we know it's time to press pause for now.

**Yours in Christ,**

*Lisa Lukis*

*Lisa Novak*

# Outreach Committee Report | 2020

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The Outreach Committee has a focus on publicizing the great things that happen at Peace, both to the surrounding community and to our own members. The committee works closely with church office staff.

As I look over what was written about this committee one year ago, there is grief for the things we have missed out on, but we can have joy and anticipation for better times ahead. For instance, we weren't able to participate in the Hamel Days Parade last summer, but we can look forward to the time when we can have children of all ages help to spread the news about our church once again. Second Sunday treats were something that we all looked forward to each month after worship. This practice of course ended after serving in March. Whenever we are able to add this act of fellowship back to our calendars, I, for one, will be taking a second cup of coffee and perhaps a second pastry as well!

In May, our committee helped with the effort to create and distribute yard signs that said, "We Are All In This Together," with our church web address included. Hopefully, these signs not only reminded our neighbors that we have a shared sense of caring and community, but also that comfort and hope can be available in the form of a worship service, even during a pandemic.

Welcome Baskets are a project that our committee has worked on for a few years. If you know of anyone who could use a little TLC in the form of a gift basket, please let any of us on this committee know, and we'll be sure to have something for you to deliver to a friend or neighbor.

In our monthly PeaceNotes publication, we have been highlighting Peace members who are living out their vocation. If you know of someone at Peace who you think should be featured, let the members of this committee know.

Like all of you, our committee looks forward to the day we can worship together in person, enjoy fellowship with one another face to face, and work together to spread the word about Jesus and about Peace. Be sure to contact us if there are things you'd like to work on with us.

**In Christ,**

*Joni Sutton*

**Outreach Committee Chair**

Committee Members: Pam Johnson, Sarah Kerbeshian, April Lindell, Judy Lubben, Joni Sutton

# Property and Operations Report | 2020

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The Peace Building Committee has still been active even though the building isn't being actively used by the congregation. In 2020 the committee completed the following maintenance tasks:

- Replaced 4 furnaces in the middle mechanical room
- Cleaned the grease trap located in the Kitchen
- Cleaned the sanitary sewer line from the building out to Medina Road
- Painted the restrooms next to the Kitchen
- Replaced the batteries in the emergency exit lights
- Replaced the shelf under the dishwasher
- Replaced light bulbs and fixture ballasts when they go bad
- Replacement of furnace filters on their normal replacement schedule (and are switching out filters in inventory from MERV 7 to MERV 13 to filter out smaller particles)
- Repair roof leaks
- Cleaning of graffiti and spilled paint in the parking lot
- and many other small jobs throughout the year

Members of the committee make weekly walk-thru's to check the building out; the intent is to identify issues before they become real problems.

When the pandemic situation changes and we can gather again, the committee will be making more intensive evaluations of systems, gather crews to do what is necessary and have the building as ready as it can be for us to be together again.

Many thanks to Jack Bacon, Tim Hughes and Mark Stavrum for making walk-thru's and taking on tasks as they arise. David Forsberg will continue to be on the Committee, Mark Stavrum has taken over as the Chair of the Committee.

**Respectfully submitted,**

*David Forsberg*

**Property and Operations Committee Chair**



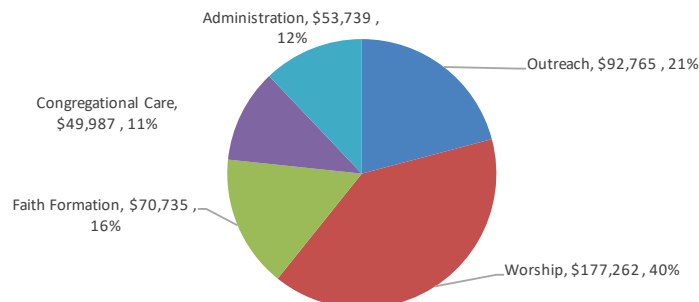
# Treasurer Report | 2020

2020 Summary

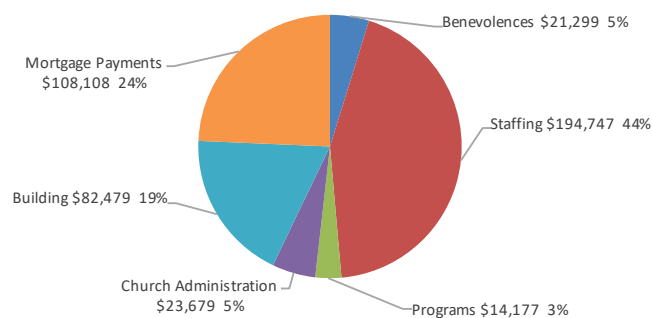
## Peace Lutheran Church of Plymouth Financial Summary - 2020

	Operating/ Mortgage Funds	Designated Funds	All Funds
<b>Receipts</b>	\$ 414,639*	\$ 39,559	\$ 454,198
<b>Disbursements</b>			
Benevolences	\$ 15,200	\$ 6,099	\$ 21,299
Staffing	\$ 194,252	\$ 495	\$ 194,747
Worship	\$ 2,696	\$ 1,539	\$ 4,235
Music Ministry & Music Instrument Tuning	\$ 378	\$ 110	\$ 489
Children/Youth/Family Ministries	\$ 1,908	\$ 682	\$ 2,590
Outreach	\$ -	\$ -	\$ -
Fellowship	\$ 255	\$ 2,219	\$ 2,474
Health Ministry	\$ -	\$ 4,389	\$ 4,389
Church Administration	\$ 22,379	\$ 1,300	\$ 23,679
Building	\$ 50,839	\$ 31,640	\$ 82,479
Mortgage Payments	\$ 108,108	\$ -	\$ 108,108
<b>Total Disbursements</b>	\$ 396,015	\$ 48,473	\$ 444,489
<b>Net Receipts / (Disbursements)</b>	\$ 18,624	\$ (8,914)	\$ 9,709

### Peace Lutheran Church 2020 Disbursements by Program



### Peace Lutheran Church 2020 Disbursements by Account



\* Receipts include \$35k PPP loan that will be fully forgiven

# Treasurer Report | 2020

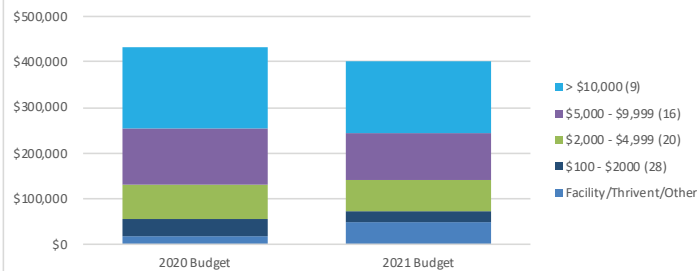
## Budget Summary

### Peace Lutheran Church - 2021 Budget Overview

#### Receipts

	2020 Budget	2020 Actual	2021 Budget	
Pledges	\$331,000	\$315,000	\$251,000	2021: 71 budgeted households
Estimates	\$81,000	\$53,000	\$103,000	
Loose Offering	\$3,000	\$1,500	\$1,500	2020: 89 budgeted households
Facility Usage/Other	\$18,000	\$45,000*	\$47,000*	
<b>Total Budget</b>	<b>\$433,000</b>	<b>\$414,500</b>	<b>\$402,500</b>	

Peace Lutheran Church  
Receipts Profile



#### Expenses

	2019 Actual	2020 Budget	2020 Actual	2021 Budget
Benevolences	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Staff	\$ 212,000	\$ 223,000	\$ 194,000	\$ 222,000
Programs	\$ 6,000	\$ 10,000	\$ 5,000	\$ 10,000
Church Administration	\$ 15,000	\$ 22,000	\$ 22,000	\$ 22,000
Building Operations	\$ 82,000	\$ 68,000	\$ 51,000	\$ 62,000
Debt Service	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,000
<b>Total Expenses</b>	<b>\$438,000</b>	<b>\$446,000</b>	<b>\$395,000</b>	<b>\$439,000</b>

#### 2021 Budget vs 2020 Budget Expenses

Salary Increases (3%)	(\$2,000)	Parish nurse budgeted for 9 mo and search broadened due to limited applications.
Benefit Cost Increase	\$1,000	
Other Staff Expenses	\$0	
Office Administration	\$0	
Utilities	(\$3,000)	
Contracted Services	(\$3,000)	
<b>Total</b>	<b>(\$7,000)</b>	

#### Overall

	2020 Budget	2020 Actual	2021 Budget
Receipts	\$ 433,000	\$ 415,000	\$ 402,000
Expenses	\$ 447,000	\$ 396,000	\$ 438,000
<b>Net Surplus/(Deficit)</b>	<b>(\$14,000)</b>	<b>\$19,000</b>	<b>(\$36,000)</b>
Beginning Fund Balance	\$ 32,000	\$ 32,000	\$51,000
Change in Fund Balance	(\$14,000)	\$19,000	(\$36,000)
<b>Ending Fund Balance</b>	<b>\$18,000</b>	<b>\$51,000</b>	<b>\$15,000</b>

#### Mortgage Balance

	2013 Refinanced Loan	2017	2018	2019	2020	2021 (Projected)
Mortgage Balance	1,702,000	1,524,000	1,474,000	1,422,000	1,367,820	1,314,000
Mortgage Payments		109,000	108,000	108,000	108,100	108,100
Interest Rate		3.875%	3.875%	3.875%	3.875%	3.875%
Interest rate is variable and adjusts every 5 years - next adjustment date is June 2022. At current payment rate, mortgage will be fully paid in 2038						

Note - all \$'s rounded to \$000s

\* Other includes \$35k PPP loan that will be fully forgiven

# Treasurer Report | 2020

Schedule 1

## Peace Lutheran Church of Plymouth Comparative Balance Sheets

	2019	2020
<b><u>Assets</u></b>		
<b>Checking &amp; Savings Accounts</b>		
General/Mortgage Fund	\$ 31,865	\$ 50,495
Designated Funds	62,158	38,200
Capital Campaign Funds	4,150	19,200
<b>Checking &amp; Savings Accounts Total</b>	<b>\$ 98,173</b>	<b>\$ 107,895</b>
 <b>Endowment Fund as of November 30th</b>	 <b>\$ 43,990</b>	 <b>\$ 46,852</b>
 <b>Property and Equipment</b>		
Land	30,332	30,332
Building & Improvements	3,412,124	3,412,124
Furniture & Equipment	229,225	229,225
<b>Total Property and Equipment</b>	<b>\$ 3,671,681</b>	<b>\$ 3,671,681</b>
<b>Total Assets</b>	<b>\$ 3,813,844</b>	<b>\$ 3,826,428</b>
 <b><u>Liabilities and Fund Balance</u></b>		
<b>Liabilities:</b>		
ELCA MIF Mortgage	\$ 1,421,642	\$ 1,367,820
<b>Total Liabilities</b>	<b>\$ 1,421,642</b>	<b>\$ 1,367,820</b>
 <b>Fund Balance</b>	 <b>2,392,202</b>	 <b>2,458,608</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 3,813,844</b>	<b>\$ 3,826,428</b>

# Treasurer Report | 2020

Schedule 2

**Peace Lutheran Church of Plymouth**  
**Combined General Fund/Mortgage Funds**  
**Summary Statement of Cash Receipts and Disbursements**

	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b>General Fund/Mortgage Fund Receipts</b>	<b>\$ 456,925</b>	<b>\$ 432,500</b>	<b>\$ 414,639</b>	<b>\$ 402,200</b>
<b>Disbursements</b>				
Benevolences	\$ 15,002	\$ 15,000	\$ 15,200	\$ 15,000
Staffing	\$ 212,155	\$ 223,400	\$ 194,252	\$ 221,563
Programs	\$ 5,554	\$ 9,850	\$ 5,237	\$ 9,850
Church Administration	\$ 15,362	\$ 21,500	\$ 22,379	\$ 21,577
Building	\$ 82,166	\$ 68,750	\$ 50,839	\$ 62,054
Mortgage Payments	\$ 108,108	\$ 108,100	\$ 108,108	\$ 108,100
<b>Total Disbursements</b>	<b>\$ 438,347</b>	<b>\$ 446,600</b>	<b>\$ 396,015</b>	<b>\$ 438,144</b>
<b>Net Receipts / (Disbursements)</b>	<b>\$ 18,578</b>	<b>\$ (14,100)</b>	<b>\$ 18,624</b>	<b>\$ (35,944)</b>

**Staffing Summary**

Staffing				
Salary/Housing	\$ 157,530	\$ 164,300	\$ 140,534	\$ 161,221
Benefits/Taxes	\$ 50,268	\$ 51,900	\$ 49,681	\$ 52,542
Worship Leaders & Musicians	\$ 1,350	\$ 2,800	\$ 2,300	\$ 2,800
Mileage Reimbursement	\$ 2,178	\$ 2,300	\$ 147	\$ 2,300
Other	\$ 829	\$ 2,100	\$ 1,589	\$ 2,700
<b>Total Staffing</b>	<b>\$ 212,155</b>	<b>\$ 223,400</b>	<b>\$ 194,252</b>	<b>\$ 221,563</b>

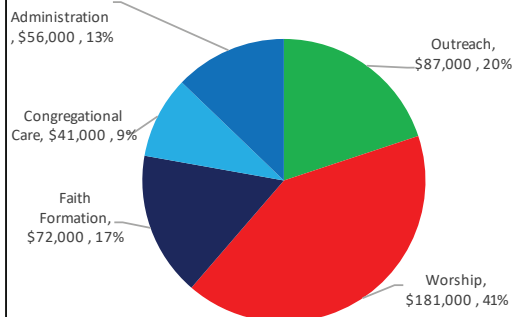
**2018 Budgeted Staff:**

Lead Pastor	Week	Benefits Offered
Parish Nurse	Full Time	Medical/Retirement/Disability/Life
Choir Director	14	None
Office Specialist	14	None
Communications - Contractor	12	None
Office/Communications - Budget Reserve	6	None
Organist/Accompanist	8	None
Nursery	8	None
	4.5	None

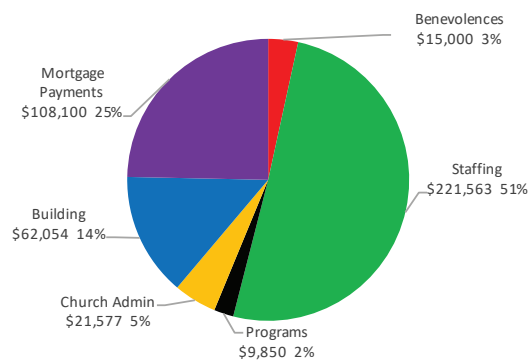
**Scheduled Hours per**

Week	Benefits Offered
Full Time	Medical/Retirement/Disability/Life
14	None
14	None
12	None
6	None
8	None
8	None
4.5	None

**Peace Lutheran Church**  
**2021 Budget by Program**



**Peace Lutheran Church**  
**2021 Budget by Account**



# Treasurer Report | 2020

**Peace Lutheran Church of Plymouth**  
**Combined General Fund/Mortgage Fund**  
**Detailed Statement of Cash Receipts and Disbursements**

Schedule 3

	2019 Actual	2020 Budget	2020 Actual	2021 Budget
<b><u>Receipts</u></b>				
Regular Offering	\$ 438,104	\$ 415,000	\$ 369,308	\$ 354,000
Thrivent Choice	308	300	404	300
Facility Usage	17,489	17,100	7,600	11,400
Interest Income & Other	1,024	100	37,327	36,500
<b>Total Receipts</b>	<b>\$ 456,925</b>	<b>\$ 432,500</b>	<b>\$ 414,639</b>	<b>\$ 402,200</b>
<b><u>Disbursements</u></b>				
<b>Benevolences</b>				
ELCA	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,000
Undesignated		7,000		7,000
Africa - Maasae Girls School	3,750		3,000	
Latvia - Chaplaincy Mission	1,887			
Local Community Support (Good Samaritan)	186			
Mission Trip Support	1,324			
Other	855		4,200	
<b>Total Benevolences</b>	<b>\$ 15,002</b>	<b>\$ 15,000</b>	<b>\$ 15,200</b>	<b>\$ 15,000</b>
<b>Staffing</b>				
Salary/Housing	\$ 157,530	\$ 164,300	\$ 140,534	\$ 161,221
Benefits/Taxes	50,268	51,900	49,681	52,542
Worship Leaders & Musicians	1,350	2,800	2,300	2,800
Mileage Reimbursement	2,178	2,300	147	2,300
Other	829	2,100	1,589	2,700
<b>Total Staffing</b>	<b>\$ 212,155</b>	<b>\$ 223,400</b>	<b>\$ 194,252</b>	<b>\$ 221,563</b>
<b>Program Expenses</b>				
Worship Materials	\$ 1,548	\$ 2,250	\$ 2,696	\$ 2,250
Music Ministry	847	1,000	98	1,000
Musical Instruments Maintenance	250	2,400	280	2,400
Youth/Children/Family Ministries	1,778	1,700	1,541	1,700
Camps	0	0	367	0
Outreach	890	1,000	0	1,000
Fellowship	11	1,000	255	1,000
Health Ministry	230	500	0	500
<b>Total Program Expenses</b>	<b>\$ 5,554</b>	<b>\$ 9,850</b>	<b>\$ 5,237</b>	<b>\$ 9,850</b>
<b>Church Administration</b>				
Office Services	\$ 10,328	\$ 15,500	\$ 16,042	\$ 15,577
Office Supplies	1,148	1,500	3,029	1,500
Offering Envelopes	422	400	440	400
Postage	919	1,200	516	1,200
Liability Insurance	1,610	1,900	2,011	1,900
Miscellaneous	935	1,000	342	1,000
<b>Total Church Administration</b>	<b>\$ 15,362</b>	<b>\$ 21,500</b>	<b>\$ 22,379</b>	<b>\$ 21,577</b>
<b>Building</b>				
Utilities	\$ 23,776	\$ 26,000	\$ 19,291	\$ 22,644
Contracted Services	25,783	28,000	17,715	24,660
Property Insurance	5,743	5,750	5,874	5,750
Repairs & Maintenance	21,099	5,000	6,044	5,000
Supplies & Misc Building Expenses	1,955	4,000	1,914	4,000
Property Assessment	3,810	0	0	0
<b>Total Building</b>	<b>\$ 82,166</b>	<b>\$ 68,750</b>	<b>\$ 50,839</b>	<b>\$ 62,054</b>
<b>Mortgage Payments</b>	<b>\$ 108,108</b>	<b>\$ 108,100</b>	<b>\$ 108,108</b>	<b>\$ 108,100</b>
<b>Total Disbursements</b>	<b>\$ 438,347</b>	<b>\$ 446,600</b>	<b>\$ 396,015</b>	<b>\$ 438,144</b>
<b>Net Receipts / (Disbursements)</b>	<b>\$ 18,578</b>	<b>\$ (14,100)</b>	<b>\$ 18,624</b>	<b>\$ (35,944)</b>
<b>Beginning General/Mortgage Fund Cash Balance</b>	<b>\$ -</b>	<b>\$ 31,865</b>	<b>\$ 31,865</b>	<b>\$ 50,489</b>
<b>Change in Fund Balance</b>	<b>31,865</b>	<b>(14,100)</b>	<b>18,624</b>	<b>(35,944)</b>
<b>Ending General/Mortgage Fund Cash Balance</b>	<b>\$ 31,865</b>	<b>\$ 17,765</b>	<b>\$ 50,489</b>	<b>\$ 14,545</b>

# Treasurer Report | 2020

Schedule 4

## Peace Lutheran Church of Plymouth Designated Funds Statement of Receipts and Disbursements

	12/31/2019				12/31/2020	
	Balance	Adjustments	Receipts	(Disburse)	Balance	
<b>Benevolences</b>						
Bloom Early Learning	\$ -				\$ -	
Dominican Republic Mission	-				-	
Good Samaritan Fund	-				-	
IOCP			6,095	(6,095)		
World Hunger						
<b>Total Benevolences</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,095</b>	<b>\$ (6,095)</b>	<b>\$ -</b>	
<b>Program Designated Funds</b>						
Camps	\$ 1,508	\$ -	\$ 3,963	\$ (682)	\$ 4,789	
Family/Youth/Children - Other	2,345				2,345	
Health Ministries	1,278	-	5	-	1,283	
Music Ministries	110	-	-	(110)	-	
Worship Ministries	1,841	-	-	(13)	1,827	
<b>Total Program Designated Funds</b>	<b>\$ 7,082</b>	<b>\$ -</b>	<b>\$ 3,968</b>	<b>\$ (806)</b>	<b>\$ 10,244</b>	
<b>Capital Improvements</b>						
Bell Tower	\$ 2,205	\$ -	\$ -	\$ -	\$ 2,205	
Kitchen	3,585	-	-	(1,000)	2,585	
Furnace		-	13,250	(13,250)	-	
Building Repairs	17,390	-	-	(17,390)	-	
<b>Total Capital Improvements</b>	<b>\$ 23,180</b>	<b>\$ -</b>	<b>\$ 13,250</b>	<b>\$ (31,640)</b>	<b>\$ 4,790</b>	
<b>Memorials (Undesignated)</b>	<b>\$ 821</b>	<b>\$ -</b>	<b>\$ 4,535</b>	<b>\$ (495)</b>	<b>\$ 4,861</b>	
<b>Pass-Through</b>	<b>2,024</b>	<b>-</b>	<b>5,914</b>	<b>(7,287)</b>	<b>650</b>	
<b>Peacefull Nights</b>	<b>5,301</b>	<b>-</b>	<b>914</b>	<b>(2,146)</b>	<b>4,069</b>	
<b>WELCA</b>		<b>-</b>	<b>155</b>	<b>-</b>	<b>155</b>	
<b>Gifts Received - Restricted for Future</b>	<b>23,751</b>	<b>-</b>	<b>(10,351)</b>	<b>(4)</b>	<b>13,396</b>	
<b>Total Designated Funds</b>	<b>\$ 62,158</b>	<b>\$ -</b>	<b>\$ 24,480</b>	<b>\$ (48,473)</b>	<b>\$ 38,009</b>	
<b>Capital Campaign</b>						
Receipts	\$ 131,800		\$ 15,079		\$ 146,879	
Parking Lot	(58,300)				(58,300)	
Sanctuary Projector Upgrade	(5,500)				(5,500)	
Sign	(50,850)				(50,850)	
Bloom Early Learning (10% of receipts)	(13,000)				(13,000)	
<b>Total Capital Campaign</b>	<b>\$ 4,150</b>	<b>\$ -</b>	<b>\$ 15,079</b>	<b>\$ -</b>	<b>\$ 19,229</b>	



Estes Park, CO



Animal Kingdom,  
Disney World



Buffalo, MN



## Peace Lutheran Church Staff

Lead Pastor  
Office Manager  
Minister of Music  
Organist

Rev. Kjell Ferris  
Chris Bacon  
Stefanie Fiser Kleven  
Anne Phillips

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